



Plattsburgh, New York

Desmond J. Racicot
Police Chief

Plattsburgh Fire Department
65 Cornelia Street
Plattsburgh, NY 12901
Tel: 518-561-5965
Fax: 518-561-8236
citychief@cityofplattsburgh-ny.gov

MEMO

TO: Mayor Kasprzak
Members of the Common Council

FROM: Chief Desmond J. Racicot

DATE: January 19, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, January 12, 2011 to Wednesday, January 18, 2012
our Department has responded to the following:

Fire Calls	14
	2 EMS assist
	5 system activations
	1 rescue
	3 MVA
	1 CO detector
	1 hazardous condition
	1 passenger vehicle fire
Ambulance Calls	47
Mutual Aid by CVPH	17

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning December 23, 2011 and ending on December 31, 2011 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	115.84
6126-2650	Sale of Scrap	-
6126-2655	Minor Sales	105.59
6127-2690	Lost/Damaged Property	-
6127-2701	Refund Prior Year Expense	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6227-2770	Local Grants	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
6440-4090	Federal Aid	-
	General	221.43
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	1.86
	TOTAL	223.29

Dated, Plattsburgh, NY: January 5, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Two hundred twenty-three and 29/100 dollars this 5th day of January 2012.

Richard A. Marks
Richard A. Marks, City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 01/05/12 15:23
Payment : \$ 221.43
Receipt # : 199198
Check/Credit Card #: MULTIPLE
Clerk : 1427pjer
CITY OF PLATTSBURGH



Plattsburgh, New York

Building and Zoning Department
41 City Hall Place
Plattsburgh, New York 12901
Ph: (518) 563-7707
Fax: (518) 563-6426

January 18, 2012

Honorable Mayor Donald Kasprzak
Members of the Common Council
City Clerk
41 City Hall Place
Plattsburgh, NY 12901

Dear Mayor, Councilors and City Clerk:

Please be advised that the Zoning Board of Appeals held a Public Hearing on January 17, 2012, at 7:00 PM in the Common Council Chambers to hear:

APPEAL

APPLICANT

REQUEST

1922

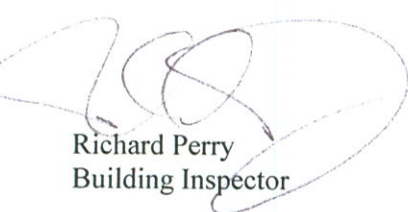
BETH MILLER
42 OLIVETTI PLACE

CLASS B VARIANCE
AREA VARIANCE TO
CONSTRUCT A DETACHED CARPORT
TOO CLOSE TO SIDE PROPERTY LINE,
ACCESSORY STRUCTURE IN SIDE YARD
POSTPONED AT BOARDS' REQUEST

1920

NATHAN WILSON
43 COUCH STREET

CLASS A VARIANCE
APPLICANT REQUEST TO SUBDIVIDE
BEDROOMS, WHICH WOULD ALLOW FOR A
GREATER NUMBER OF OCCUPANTS
NOT HEARD



Richard Perry
Building Inspector

RP/dj



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

January 17, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: Local Law P1 of 2012
Water Rates

Attached is a draft Local Law P1 of 2012 providing an IIC to help fund the Mead Dam improvements.

Please contact me if you have any questions.

c: Keith Herkalo

Introduced by _____ on January 19, 2012

Moved By Councilor _____; seconded by Councilor _____;

LOCAL LAW NO. 1 OF 2012

AMENDING IN ITS ENTIRETY CITY CODE SECTION 257-15 C AND SETTING WATER SERVICE RATES AND ENACTING REGULATIONS FOR LEVY AND COLLECTION OF WATER CHARGES."

BE IT ENACTED by the Common Council of the City of Plattsburgh, New York as follows:

1. This local law amends and restates in its entirety City Code **§257-15 C**, entitled "**Schedule of Rates; Regulations (Water Services)**" .
2. If any clause, sentence, paragraph, subdivision or part of this section shall be adjudged by any court of competent jurisdiction to be invalid, such judgment, decree or order shall not affect, impair or invalidate the remainder thereof but shall be confined in its operation to the clause, sentence, paragraph, subdivision or part thereof directly involved in the controversy in which such judgment, decree or order shall have been rendered.
3. This law shall not affect the validity or enforceability of any water charge, interest, penalty or lien that accrued or attached before the effective date of this law.
4. The rates for water services and the regulations for levying and collecting water charges are as follows:

Service Classification No.: 1

APPLICABLE TO THE USE OF SERVICE FOR:

All customers taking service within the corporate limits of the City of
Plattsburgh, for bills rendered on and after March 1, 2012

CHARACTER OF SERVICE:

Continuous

USAGE RATE:

Per Month.

		PER THOUSAND GALLONS	
		<u>GROSS</u>	<u>NET</u>
First	2,000 Gallons	5.71	5.18
Next	14,000 Gallons	4.51	4.11
Next	17,000 Gallons	4.03	3.66
Next	133,000 Gallons	3.82	3.46
Next	167,000 Gallons	3.70	3.36

MINIMUM CHARGE:

Monthly

		ALLOWANCE	MINIMUM CHARGE	
<u>METER SIZE</u>	<u>GALLONS</u>		<u>GROSS</u>	<u>NET</u>
5/8 "	2,000	11.44	10.40	
3/4 "	4,000	20.49	18.62	
1 "	7,000	34.10	31.01	
1-1/4 "	10,000	47.63	43.31	
1-1/2 "	13,000	61.22	55.54	
2"	21,000	94.78	86.18	
3 "	40,000	169.59	154.17	
4 "	66,000	269.24	244.76	

6 "	130,000	514.62	467.82
8 "	210,000	815.94	741.77
10 "	300,000	1149.99	1045.44

INFRASTRUCTURE INVESTMENT CHARGES (IIC): Annual charges, to be billed monthly, based on meter size.

NEW STORAGE TANKS IIC 2009

<u>Meter/Service</u> <u>Line Size</u>	Annual Charge	
	<u>\$/Yr/Service</u>	<u>\$/Month</u>
5/8"	15	1.25
3/4"	30	2.50
1"	45	3.75
1.5"	65	5.42
2"	185	15.42
3"	1,000	83.33
4"	1,650	137.50
6"	2,700	225.00
8"	4,800	400.00

MEAD DAM IIC 2012

	Annual Charge	
<u>Meter/Service</u>		
<u>Line Size</u>	<u>\$/Yr/Service</u>	<u>\$/Month</u>
5/8"	11.40	0.95
3/4"	22.80	1.90
1"	34.20	2.85
1.5"	49.40	4.12
2"	140.60	11.72
3"	760.00	63.33
4"	1,254.00	104.50
6"	2,052.00	171.00
8"	3,648.00	304.00

TERMS OF PAYMENT

Except as set forth in the following subsection entitled "Special Provision" meters shall be read and bills shall be rendered monthly, in arrears. The water consumed times the water rate shall be the net amount of the water charges and shall be due and payable when the bill is rendered. The gross amount of the water bill shall be the net amount plus 10% of the net amount. The gross amount shall be due and payable if the net amount is not paid within 20 days of the date of the billing. If the gross amount of a water bill is not paid, the gross amount shall accrue interest at the rate of 1.5 per cent per month until date of payment.

TERM:

From the date of commencement of service, pursuant to application, until 10 days written notice is given prior to the date set for discontinuance or upon discontinuance by the water department in accordance with the provisions of this Schedule of Water Service.

SPECIAL PROVISION:

Meters may be read and/or bills rendered monthly at the option of the Water Department. The terms of payment, for monthly billings are net-twenty days after date of bill. Gross amount plus interest shall be due thereafter.

All those customers who do not have water meters installed in the water service line serving their premises on the effective date of this service classification shall be billed at the rate of \$18.62/month until such time that a water meter has been set in the water service line to their premises. Thereafter, the rates for water service above set forth shall apply.

Elderly persons that qualify for the Real Property Tax Exemption shall also be exempt from the Minimum Charge for water service and be charged for only the actual gallons of water consumed.

Service Classification No. 3

APPLICABLE TO USE OF SERVICE FOR:

Private fire protection service within the corporate limits of the City of Plattsburgh.

CHARACTER OF SERVICE:

Continuous.

RATE:

(a) Private Fire Lines

<u>SIZE OF SERVICE</u>	<u>ANNUAL CHARGE</u>	<u>QUARTERLY</u>	<u>MONTHLY</u>
2 inch	164.69	41.18	13.73
3 inch	357.27	89.31	29.78
4 inch	424.09	106.02	35.34
6 inch	764.67	191.18	63.73
8 inch	1559.12	399.80	133.26
10inch	2293.59	573.41	191.15

(b) Private Fire Hydrant

Annually per hydrant: 741.52 185.39 61.80

(c) Infrastructure Investment Charge: \$528/hydrant/year

(\$132.00/Quarter, \$44.00/month)

MINIMUM CHARGE:

None

TERMS OF PAYMENT:

Net cash on presentation of bill. Bills may be rendered quarterly or monthly.

TERMS:

From the date of commencement of service, pursuant to application, until thirty days written notice is given prior to the date set for discontinuance by the Water Department in accordance with provisions of this Schedule Water Service.

SPECIAL PROVISION:

The foregoing rates for private fire protection service are based on unmetered service. Water for Fire Extinguishment purposes and limited testing requirements is provided at no extra charge. However, if, in the opinion of the Water Department, the installation of a fire line meter is required, the customer shall make said installation at his own expense. The entire meter installation shall be constructed and installed according to the specifications of the Water Department. There shall be no branch connections to said fire service line other than those for fire protection service.

5. This law shall take effect immediately upon filing with the New York Secretary of State.

The foregoing Local Law certified to the Mayor this _____, 2012.

CITY CLERK

On Roll Call,

2012 The foregoing Local Law certified is hereby approved after Public Hearing held _____,
..

MAYOR



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

January 13, 2012

Honorable Mayor Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: RECOMMENDATION FOR AWARD FOR LIQUID ALUM
FOR WPCP CONTRACT #2011-26**

Mayor and Councilors:

At 11:00 a.m. Friday, January 13, 2012, we received and opened bids in the City Clerk's Office for Contract No. 2011-26, "Liquid Alum". A tabulation of the three bids received is attached.

I have reviewed the bids received and find that the low bid conforms to the specified requirements. Therefore, I recommend that the contract be awarded to the low bidder, Thatcher Company of NY, P.O. Box 118, Williamson, NY 14589-0118, for the quoted total cost of \$331.76/dry ton, and estimated total cost of \$8,957.52, for the 27 dry tons amount. Results of the bid are attached for your information. For 2012, the WPCP budgeted \$12,825.00 for alum for 27 dry tons. The bid period is from January 29, 2012, up through January 28, 2013.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
City Clerk
City Chamberlain
Joe Ambrosio
Files (2)

CITY OF PLATTSBURGH

BID TITLE: Liquidation - Water Pollution Control BID OPENING DATE: 1/13/12 11:00A
#201126

[illegible]

CITY OF PLATTSBURGH
WATER POLLUTION CONTROL PLANT
BID SCHEDULE - CONTRACT #2011-26

BID TITLE: Liquid Alum, Contract #2011-26

BID DUE DATE: 11:00 a.m., Friday, January 13, 2012.

Furnish and deliver FOB Water Pollution Control Plant, 53 Green Street, Plattsburgh, New York 12901, the following:

EST QTY	UNIT	DESCRIPTION	UNIT PRICE (\$ DRY TON)	TOTAL (\$)
27	DRY TONS	48.5% LIQUID ALUM	\$331.76/DT	\$8,957.52
17% Al ₂ O ₃ basis				

ESTIMATED TOTAL PRICE: Eight Thousand Nine Hundred Fifty-Seven Dollars and Fifty-Two Cents
In Words

Gallons per Shipment 4200 gallons Maximum 4000 gallons Minimum

Pounds per Gallon 11.09 NOTE: Appendices A and B form part of our proposal.

DELIVERY: 2 Days After Order is Placed

DELIVERY CONTACT - Person in charge for setting up deliveries Amy Belknap or Lynette Grosz

NAME OF FIRM: Thatcher Company of New York

ADDRESS: PO Box 118, Williamson, NY 14589-0118

TELEPHONE: (315) 589-9330 FAX # (315) 589-9835

EMERGENCY PHONE# (800) 348-0034

SIGNATURE OF AUTHORIZED REPRESENTATIVE *Diane T. Barlow*

SIGNATURE (PRINTED) Diane T. Barlow

TITLE: President DATE: January 11, 2012

E-MAIL ADDRESS OF COMPANY CONTACT david.schumacher@tchem.com; wendy.richmond@tchem.com;
bill.prisbrey@tchem.com; lynetteg@tchem.com

ADDENDUM NO. 1 ACKNOWLEDGEMENT N/A

ADDENDUM NO. 2 ACKNOWLEDGEMENT N/A

ADDENDUM NO. 3 ACKNOWLEDGEMENT N/A

REQUIRED SUBMITTALS:

1. Non-Collusive Bid Certificate.
2. Material Safety Data Sheet with NFPA Ratings.
3. Insurance Acor Form 25.
4. Certification that alum meets ANSI specification 60 and comply with AWWA specification B403-93 or as amended.



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

January 13, 2012

Honorable Mayor Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: RECOMMENDATION FOR AWARD OF CONTRACT #2011-25
15% SODIUM HYPOCHLORITE - TRADE SOLUTION
FOR WATER POLLUTION CONTROL PLANT & WATER FILTRATION PLANT**

Mayor and Councilors:

At 11:00 a.m. Friday, January 13, 2012, we received and opened bids in the City Clerk's Office for Contract No. 2011-25, "15% Sodium Hypochlorite Trade Solution for the Water Pollution Control Plant and Water Filtration Plant". A tabulation of the three bids received is attached.

I have reviewed the bids received and find that the low bid conforms to the specified requirements. Therefore, I recommend that the contract be awarded to the low bidder, Surpass Chemical Company, Inc., 1254 Broadway, Albany, New York 12204, for the unit price of \$0.8145 per gallon and estimated total price of \$81,450.00 for the total bid for 100,000 gallons. For 2012, the WPCP budgeted \$75,000.00 for sodium hypochlorite for 75,000 gallons. For the Water Filtration Plant, the estimated quantity was 25,000 gallons for 2012. The bid period will be from January 29, 2012 through January 28, 2013.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
City Clerk
City Chamberlain
Joe Ambrosio
Files (2)

CITY OF PLATTSBURGH

BID TITLE: William Lloyd Smith Chevrolet # 2011-25

BID OPENING DATE: 1-13-14

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
Supreme Chemical Co. Inc. 1254 Broadway, Albany, NY	81,450	X	
Brook & Huntington Corp. Fall River Ma	133,000	X	
West Chemical 4950 Clinton St. Cantoning 91,400		X	

CITY OF PLATTSBURGH
WATER POLLUTION CONTROL PLANT / WATER FILTRATION PLANT
BID SCHEDULE
CONTRACT #2011-25

BID TITLE: 15% Sodium Hypochlorite Trade Solution, Contract #2011-25
BID DUE DATE: 11:00 a.m, Friday, January 13, 2012.

Furnish and deliver FOB Water Pollution Control Plant, 53 Green Street, or Water Filtration Plant, Route 3, Plattsburgh, New York 12901, the following:

EST. QTY.	UNIT	DESCRIPTION	UNIT PRICE (\$)/GAL.	TOTAL (\$)
100,000	GAL	15% LIQUID SODIUM HYPOCHLORITE SOLUTION	\$ 0.8145	\$81,450

Gallons per Shipment 6000 Maximum 4,500 Minimum
Pounds per Gallon 10
TOTAL (\$) 81,450

ESTIMATED TOTAL PRICE: eighty one thousand
four hundred & fifty dollars In Words

DELIVERY CONTACT - Person in charge for setting up deliveries. Pat Fontanelli

DELIVERY: 2-3 Days After Order is Placed

NAME OF FIRM: Surpass Chemical Company Inc.

ADDRESS: 1254 Broadway, Albany NY 12204

TELEPHONE: 1-518-434-8101 FAX # 1518-434-8135

EMERGENCY PHONE# Chemtrec 1-800-424-9300

E-MAIL Address of Company Contact tsmith@Surpasschemical.com

SIGNATURE OF

AUTHORIZED REPRESENTATIVE

PRINTED SIGNATURE Tyler Smith

TITLE: Municipal Account Manager DATE: 1/10/12

ADDENDUM NO. 1 ACKNOWLEDGEMENT T.S

ADDENDUM NO. 2 ACKNOWLEDGEMENT T.S

ADDENDUM NO. 3 ACKNOWLEDGEMENT T.S

REQUIRED SUBMITTALS:

1. Non-Collusive Bid Certificate
2. Material Safety Data Sheet with NFPA Ratings
3. Insurance Acord Form 25

OPTIONAL SUBMITTALS

1. Certification for non-mercury type of manufacture.
2. Certification that 15% sodium hypochlorite trade solution meets ANSI/NSF standard 60 ratings for quality and/or it meets AWWA standards.



Plattsburgh, New York

David M. Powell
Chief Plant Operator

Water Pollution Control Plant
53 Green Street
Plattsburgh, New York 12901
518-563-7172
Fax: 518-566-8540

January 6, 2012

Honorable Donald Kasprzak
and Members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

**RE: CONTRACT #2010-1 LABORATORY SERVICES
WATER POLLUTION CONTROL PLANT**

Mayor and Councilors:

The above referenced contract expires on March 31, 2012. The contract was awarded in 2010 to Adirondack Environmental Services. . The contract included a provision for a one-year contract extension by mutual agreement. The contractor has requested that the contract option be exercised. The contract has one more year left for an extension after this contract expires on March 31, 2013. After that, a new bid will be put together for future contractual needs.

It is requested that the Common Council agrees to exercise the option and authorize the Mayor to execute the necessary contract agreement paperwork for this work to commence. For the 2012 budget, we have put in \$96,800 to cover the cost of all laboratory services for the year. A copy of the request for a contract extension is attached for your information.

Very truly yours,

David M. Powell
Chief Plant Operator

DMP:bl

cc: Jon Ruff
Bill Ellsworth
Files (2)

DP
1/5/2012



EXPERIENCE IS THE SOLUTION

314 North Pearl Street ♦ Albany, New York 12207 ♦ (518) 434-4546 ♦ Fax: (518) 434-0891

January 5, 2012

David Powell
WPCP Chief Plant Operator
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

**Subject: Contract Extension #2, 2010-01
 Laboratory Services for WPCP
 Quotation No.: 2946**

Dear Mr. Powell,

Adirondack Environmental Services, Inc. would like to express interest in renewing the contract with City of Plattsburgh, WPCP. Contract 2010-01. According to section 2.4, the contract period may be extended for three (3) additional one-year terms. We will hold the current price schedule throughout the extension.

We appreciate the opportunity to extend the contract, and to our continued relationship with the City of Plattsburgh, WPCP.

Please do not hesitate to contact me if you require further information or have any questions.

Sincerely,
ADIRONDACK ENVIRONMENTAL SERVICES, INC.

Tara Daniels

Tara Daniels
Laboratory Manager

Dave Powell

From: "WPCP" <ellsworthw@cityofplattsburgh-ny.gov>
To: "Tara Daniels" <tdaniels@adirondackenvironmental.com>; "2-Dave M Powell" <wpcpcpo@cityofplattsburgh-ny.gov>
Sent: Tuesday, January 03, 2012 3:07 PM
Attach: Plattsburgh Extension-1.pdf
Subject: Fwd: FW: Plattsburgh WPCP contract extension

Tara,

Are you interested in extending the contract we have with you for another year?

The current one runs out circa 3/31/2012 and we'd like to know if you want to continue.

The copy of your request letter from last year is attached for your convenience.

Bill Ellsworth

----- Original Message -----

Subject:FW: Plattsburgh WPCP contract extension
Date:Mon, 10 Jan 2011 16:10:31 -0500
From:Lisa Seyapura <lseyapura@adirondackenvironmental.com>
To:<ellsworthw@cityofplattsburgh-ny.gov>

Hello Bill, attached is the request for contract extension. Please let me know if you need anything else.

Thanks, Happy New Year

Lisa

-----Original Message-----

From: Tara Daniels [mailto:tdaniels@adirondackenvironmental.com]
Sent: Monday, January 10, 2011 2:10 PM
To: 'Lisa Seyapura'
Subject: FW: Plattsburgh WPCP contract extension

-----Original Message-----

From: WPCP [mailto:ellsworthw@cityofplattsburgh-ny.gov]
Sent: Monday, January 10, 2011 1:19 PM
To: Tara Daniels
Subject: Plattsburgh WPCP contract extension

Tara,
My boss just asked me to ask you if you are interested in renewing our contract with you.

See section 2.4 of our existing contract.

The current contract started 4/1/2010, is renewable for 1 additional year, by mutual agreement of the Owner and the contractor. It is also renewable for 2 additional years, but they have to be done 1 year at a time.

He wants this this week.

Put your request on your letter head and email it to me, address the request to:

David Powell, WPCP Chief Plant Operator



Plattsburgh, New York

Desmond J. Racicot Plattsburgh Fire Department
Police Chief 65 Cornelia Street
 Plattsburgh, NY 12901
 Tel: 518-561-5965
 Fax: 518-561-8236
 citychief@cityofplattsburgh-ny.gov

January 17, 2012

Mayor Donald M. Kasprzak
And members of the Common Council
41 City Hall Place
Plattsburgh, NY 12901

Gentlemen,

I respectfully request your approval for Fire Fighter Bobby Donahue, Jr. to attend the NYS Academy of Fire Science in Montour Falls, NY. The Academy will be from March 5, 2012 to May 17, 2012, with the total cost of the trip not to exceed \$3000.00.

Thank you for your consideration to this matter. If you have any questions or should you require any additional information, please feel free to contact me.

Sincerely,

Chief Desmond J. Racicot
Plattsburgh Police Department

DJR/kl

Keith Herkalo

From: "Craig A. Von Bargaen" <CVonBargaen@cvph.org>
To: <herkalok@cityofplattsburgh-ny.gov>
Sent: Wednesday, January 18, 2012 11:43 AM
Attach: doc20120117133339.pdf
Subject: FW:

Keith, attached is an Insurance Certificate from the Sunrise Rotary Club for a Horse Team and buggy to use the city street from CVPH Beekman Street to CVPH Cornelia Street on Saturday February 4 from noon to 3 pm for the Winter Carnival.

I hope that this notice is not too late, can you let me know if it is approved for this year .

Thank you Craig Von Bargaen CVPH Grounds Supervisor

-----Original Message-----

From: Thomas A. Gosrich
Sent: Tuesday, January 17, 2012 13:30
To: Craig A. Von Bargaen; Deborah K Stewart
Cc: 'Joan.Sterling@Cancer.org'
Subject: FW:

Attached please find the certificates of insurance for the Winter Carnival. Craig, can you get the page for the City to them or would you like me to send? Please let me know if you need anything else. Thanks

-----Original Message-----

From: Pharmacy_Kyocera@cvph.org [mailto:Pharmacy_Kyocera@cvph.org]
Sent: Tuesday, January 17, 2012 13:34
To: Thomas A. Gosrich
Subject:

TASKalfa 300ci
[00:c0:ee:4b:d5:0b]

STATEMENT OF CONFIDENTIALITY

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*Done Insurance
cert must
be amended
to incl. city*

1/18/2012



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01-17-2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES, LLC-K CHICAGO
525 W. Monroe, Suite 600
CHICAGO IL 60661
(312) 669-6900

CONTACT NAME: Lockton Companies, LLC
PHONE (A/C No. Ext): 1-800-921-3172 FAX (A/C No.): 1-312-681-6769
E-MAIL ADDRESS: Rotary@lockton.com

INSURED All Active US Rotary Clubs & Districts
Attn: Risk Management Department
1560 Sherman Ave.
Evanston, IL 60201-3698

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: ACE American Insurance Company	22667
INSURER B: ACE Property & Casualty Insurance Co	20699
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability <input type="checkbox"/> Included GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	N	PMI G23861355 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ XXXXXXXX PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 10,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	N	PMI G23861355 003	7/1/2011	7/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE	N	M00534092 003	7/1/2011	7/1/2012	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	NOT APPLICABLE			WC STATUTORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ XXXXXXXX E.L. DISEASE - EA EMPLOYEE \$ XXXXXXXX E.L. DISEASE - POLICY LIMIT \$ XXXXXXXX

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The Certificate Holder is included as Additional Insured where required by written contract or permit subject to the terms and conditions of the General Liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER

City of Plattsburgh
41 City Hall, Plattsburgh, NY 12901

RE: Sunrise Rotary Club of Plattsburgh Winter Carnival, use of city streets by horse drawn wagons, February 4, 2012, 12 pm -3 pm.

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Plattsburgh, New York

Jonathan P. Ruff, P.E.
Environmental Manager

41 City Hall Place
Plattsburgh, NY 12901
Phone: 518-536-7519
Fax: 518-563-6083
ruffj@cityofplattsburgh-ny.gov

January 18, 2012

To: Mayor Kasprzak and Members
Of the Common Council

Fr: Jonathan Ruff

Re: Westbrook 1

The Common Council recently approved a contract with CHA to perform a bathymetric survey of Westbrook 2 reservoir to determine the extent of sedimentation in the bottom, especially since Hurricane Irene might have exacerbated the condition. We were focused on Westbrook 2 because we will be relying on it for water supply while Mead reservoir is out of service for construction of the new dam and spillway. I should have realized at that time that we should also be surveying the bottom of Westbrook 1 because it too might have sediment effects from Irene. Unfortunately, I did not. To remedy this oversight, I asked CHA for a proposal to expand their scope to include Westbrook 1. Their January 13, 2010 proposal is attached. It is respectfully requested that CHA Extra Work Order 1 be agreed to at an amount not to exceed \$4,500 and that the Mayor be authorized to execute all necessary paperwork. The source of funds is Capital Project 8230.70.

Please contact me if you have any questions.

c: Richard Marks



January 13, 2011

Mr. Jonathan Ruff, P.E.
Environmental Manager
City of Plattsburgh
41 City Hall Place
Plattsburgh, NY 12901

Re: Professional Engineering Services – Bathometric Survey and Estimated Storage Capacity for the West Brook No. 1 Reservoir Dam, Plattsburgh, New York
EWA No.: 1
CHA Proposal No.: X34055-P1

Dear Jon:

CHA is pleased to provide you with this Extra Work Authorization (EWA) for professional engineering services related to a bathometric survey and estimation of storage capacity of the West Brook No. 1 Reservoir Dam.

Our Scope of Services, Project Schedule and Schedule of Fees are presented in Exhibits A, B and C, respectively. We trust that this information is consistent with your project goals and objectives. Enclosed are two copies of our EWA. If this is acceptable, please sign the two originals of the EWA, retain one for your file, and return one to this office.

If you have any questions regarding this proposal, do not hesitate to contact me at (518) 453-2851 or Jennifer Everleth, P.E. at (518) 453-4582. We look forward to continuing to work with the City on your dam safety projects.

Sincerely,

A handwritten signature in blue ink, reading 'Warren A. Harris, IV'.

Warren A. Harris, IV, P.E.
Vice President – Dam Safety

WAH/jae
Enclosures

V:\CHA200_Proposals\EM\Proposal_11\Dam_Safety\X33895_City of Plattsburgh_West Brook No. 2 Reservoir Dam_Harris\EWA for WB1.docx

EXHIBIT A SCOPE OF SERVICES

PROJECT UNDERSTANDING

It is our understanding that during Hurricane Irene a county road upstream of the West Brook No. 2 Dam was washed out releasing approximately 60,000 cubic yards of material downstream. The City of Plattsburgh (City) has become aware of possible funding available through the Federal Emergency Management Agency (FEMA) for cleanup of such events. In order for the City to apply for the funding, some documentation of where the material may have been deposited is needed. In addition, the City is planning on rehabilitating the Mead Reservoir Dam in the near future and the reservoir will be temporarily taken out of service, and West Brook No. 1 and West Brook No. 2 Reservoirs will be the primary sources of water at that time. The City is considering removing built up sediment from these reservoirs to restore them to their original capacity, so that the City will have an adequate water supply when the Mead Reservoir is taken out of service for repair work. CHA provided the City with a separate proposal for a similar scope of work for the West Brook No. 2 Reservoir, CHA Proposal No.: X33895-P1, dated December 23, 2011.

PROJECT APPROACH

The permitting processes required by the United States Army Corp of Engineers (ACOE) and the New York State Department of Environmental Conservation (NYSDEC) for the removal of sediment from the West Brook No. 1 Reservoir will be different should the City decide to apply for the FEMA funding to remove only the amount of sediment that can be sufficiently documented for the Hurricane Irene event or if the City decides to dredge to restore the reservoir to its original capacity. The first step to help the City determine which permitting route to take is to have a bathometric survey and a sedimentation survey of the reservoir performed. Following the survey work, CHA will estimate the volume of sediment, current storage volume of the reservoir and available storage volume once sediment is removed from the reservoir. Following the City's review of this information, CHA can provide the City with a proposal for engineering services related to the permitting process the City has decided to proceed with. The following tasks have been outlined below in our Scope of Services to support our project approach:

- Task 1 – Bathometric Survey and Sedimentation Survey
- Task 2 – Estimation of Volumes of Sediment and Reservoir Storage Capacity

SCOPE OF SERVICES

Task 1 – Bathometric Survey and Sedimentation Survey

According to the New York State Inventory of Dams, the West Brook No. 1 Reservoir has a surface area of approximately 27.2 acres. We will perform a bathometric survey of the reservoir utilizing a grid pattern with a maximum spacing of 50 feet by 50 feet to obtain the elevation of the top of the sedimentation layer in the reservoir. In order to perform the sedimentation survey, we will advance a weighted rod to refusal along the same grid pattern to estimate the bottom of reservoir elevation. The field work will take approximately three days to complete.



Task 2 – Estimation of Volumes of Sediment and Reservoir Storage Capacity

It is our understanding that there is not much historic information available for the West Brook No. 1 Reservoir and Dam. The City did provide CHA with a drawing that was prepared by the City showing that the lowest intake elevation is 22 feet below the elevation of the metal grate floor in the valve house structure. In addition, according to the New York State Inventory of Dams, the West Brook No. 1 Reservoir dam is listed as being 23 feet high. Using this information and the data gathered in Task 1 we will estimate the current storage volume of the reservoir, the volume of sediment in the reservoir and the amount of additional storage volume that could be obtained by removing the sediment. We will prepare a letter report to the City which will include a summary of our findings, estimations and our recommendations for how the City should proceed with sediment removal and permitting.

ASSUMPTIONS

We offer the following assumptions relative to the scope of services. The assumptions are not intended to limit our proposal, but are provided to clarify our understanding of the work required.

- CHA and its subcontractors will be granted free and easy access to the project site and all properties contained therein.
- Boundary related survey services are not required.
- Surveys shall be completed under favorable water level conditions (ice on reservoir or non-flooding conditions).
- The data from the sedimentation survey will not differentiate new sediment (from Hurricane Irene) from older, natural sediment.
- The City will provide CHA with any documentation (plans, drawings, sketches) they may have on file for the West Brook No. 1 Reservoir showing how the impoundment was constructed.
- No permitting services are included in this proposal.



**EXHIBIT B
PROJECT SCHEDULE**

CHA is scheduled to perform this work immediately should favorable water conditions continue. We will prepare and submit to the City our letter reports within six weeks of performing the field work.



EXHIBIT C
SCHEDULE OF FEES

Our total estimated professional engineering fee for the scope of services outlined in Exhibit A is not to exceed \$4,500.00. CHA will perform this work on an hourly not to exceed basis.





Date: 01/13/12

PROJECT No. _____

Extra Work No. 1**EXTRA WORK AUTHORIZATION**

In accordance with the written Contract dated 12/23/11 between the parties designated below for:

THE PROJECT: City of Plattsburgh Dams – West Brook No. 1 Reservoir Dam**THE CLIENT:** City of Plattsburgh

hereby authorizes the Engineer to proceed with additional services as follows:

SCOPE OF SERVICES:

See Exhibit A

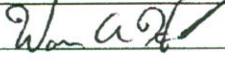
SCHEDULE:

See Exhibit B

FEE

See Exhibit C

Upon return of a fully-executed authorization, this Supplement shall become a part of the Agreement identified above.

APPROVED BY: ENGINEER	APPROVED BY: CLIENT
NAME: Warren A. Harris, P.E.	NAME:
SIGNATURE: 	SIGNATURE:
TITLE: Vice President	TITLE:
DATE: 01/13/12	DATE: